

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
AUGUST 17, 2022**

**Convene Closed Session**

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:03 p.m.

**Public Comments for Closed Session Agenda Items**

None.

**Convene Open Session**

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:35 p.m.

**Attendance at Meeting**

Sheila Coonerty	John Owens	Patricia Threet
Deb Tracy-Proulx	Claudia Vestal	

Remote: Cindy Ranii

Remote: Jeremy Shonick

Student Board Representative, Eva Diop

Student Board Representative, Neveah Karraker

Student Board Representative, Lynda Otero

Kris Munro, Superintendent

Dorothy Coito, Assistant Superintendent, Educational Services

Molly Parks, Assistant Superintendent, Human Resources

Remote: Jim Monreal, Assistant Superintendent, Business Services

Members of the Audience

**Welcome and Format**

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**Vote on Interdistrict Transfer Appeal Hearings**

The Board of Education reviewed the hearing packets and gave serious consideration to each family's appeal.

Trustee Vestal motioned to uphold the denial of Interdistrict Transfer Appeal Hearing Student #1. Trustee Ranii seconded the motion.

MSP(Vestal/Ranii) 5-1-1, the Board of Education voted to uphold the denial of Interdistrict Transfer Appeal Hearing Student #1. The denial of the interdistrict transfer remains.

Trustee Vestal motioned to uphold the denial of Interdistrict Transfer Appeal Hearing Student #2. Trustee Ranii seconded the motion.

MSP(Vestal/Ranii) 5-1-1, the Board of Education upheld the denial on Interdistrict Transfer Appeal Hearing Student #2. The denial of the interdistrict transfer remains.

Trustee Ranii motioned to uphold the denial of Interdistrict Transfer Appeal Hearing Student #3. Trustee Vestal seconded the motion.

MSP(Ranii/Vestal) 5-2, the Board of Education upheld the denial on Interdistrict Transfer Appeal Hearing Student #2. The denial of the interdistrict transfer remains.

### **3.2. Agenda Changes, Additions, or Deletions**

A correction was made to the fiscal impact on the board cover for item 8.1.2.6. Site Master Plan Update Proposals. It was changed from \$160,000 to \$135,000 to match the backup documentation.

### **PUBLIC COMMENTS**

None.

### **SUPERINTENDENT'S REPORT**

#### **Recognition of Student Trustees**

Superintendent Munro recognized and welcomed the new Student Trustees Eva Diop, Neveah Karraker and Lynda Otero for the 2022-23 school year.

#### **Superintendent's Report**

Superintendent Munro recounted to the board that the district had a great opening week of school. There are four full transitional kindergarten classes. SCCS had a successful hiring season yielding an almost fully staffed work force at the start of the school year, with full staffing being anticipated by the end of the week. Certificated and Classified leaders had many learning opportunities and professional development days at the end of the summer in preparation for the new school year. The finance department has been hard at work on closing the books, the audit, summer bond projects and the facilities master plan update. Superintendent Munro expressed gratitude for SCCS' partnership with UCSC in assisting with recruiting efforts and the partnership with the Santa Cruz Police and Sheriff's departments ongoing collaboration on safety planning. Superintendent Munro concluded her report by telling the board that the Chief of Communications Sam Rolens, Assistant Superintendent Jim Monreal and Director of Maintenance and Operations Trevor Miller made a presentation to the Chamber of Commerce Community Advisory Committee and the GSCFT Reps Council on the November Bond Measures K&L.

#### **Student's Report**

Student Board Representative Eva Diop shared that students and freshmen are settling into the school year well. Ms. Diop is assisting with arranging field trip plans for the Black Student Union. Student Trustee Diop noted a key issue at the start of this school year is looking into how to stop students from vandalizing bathrooms without taking away their rights to the bathrooms themselves. She is hoping to work with school staff to find a solution.

Student Board Representative Neveah Karraker thanked the board for bringing her on as a student representative. Ms. Karraker stated that there is high enrollment in IB classes and that the yearbook club will begin meeting once a month with school site leadership. Student Trustee Karraker stated that the equity club is excited to continue their goals-oriented work from the previous year on how to tackle and raise awareness around microaggressions.

Student Board Representative Lynda Otero began by saying she was honored to be a Soquel High School student trustee representative. Student Trustee Otero stated that students are excited to be back in school and seem to be readjusting well from the summer break. She thanked the facilities team and said that the campus was looking great!

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Trustee Vestal welcomed the new student trustees, thanked them for their reports and stated that she appreciates their input to the Board. Trustee Vestal attended the all-staff welcome back breakfast where she said it was a pleasure to serve food to employees and new staff. Trustee Vestal toured Westlake where she met the new principal Katharine Norton, toured the Life Lab and saw many happy children playing.

Trustee Threet welcomed new Student Board Representatives stating she looks forward to their feedback and welcomes their help shaping policy on the board.

Trustee Owen welcomed the student trustees and noted the high quality of students who applied and congratulated them on acquiring a seat at the board.

Trustee Coonerty also welcomed the new student trustees noting her excitement to have three female trustees on the board, saying they were the women of the future! Trustee Coonerty opened her door to any help or conversations the students wished to have.

Trustee Shonick did not have a report to share.

Trustee Ranii welcomed the new student trustees and applauded staff for developing a course of study for student governance.

### **Board President's Report**

Board President Tracy-Proulx shared excitement over a successful start of the school year and welcomed the new student trustees.

## **APPROVAL OF MINUTES**

1. MSP (Ranii/Coonerty) 5-2-0, the Board of Education approved the Minutes of May 25, 2022 Study Session Meeting.
2. MSP (Threet/Vestal) 7-0, the Board of Education approved the Minutes of June 1, 2022 Meeting.
3. MSP (Owen/Vestal) 5-2-0, the Board of Education approved the Minutes of June 8, 2022 Closed Session Meeting.

3. MSP (Owen/Vestal) 6-1-0, the Board of Education approved the Minutes of June 15, 2022 Meeting.
4. MSP (Coonerty/Vestal) 5-2-0, the Board of Education approved the Minutes of June 22, 2022 Special Meeting.

## **GENERAL PUBLIC BUSINESS**

### **Consent Agenda**

8.1.1.1. Fourth Quarter Williams Report, 8.1.1.2. PE Waiver: Santa Cruz High School, 8.1.1.3. Annual Application for Title I, Title II, Title III and Tile IV Funding-Elementary, 8.1.1.4. Annual Application for Title I, Title II, Title III and Tile IV Funding-Secondary, 8.1.2.1. Purchase Orders, Bids, & Quotes, 8.1.2.2. Warrant Register, 8.1.2.3. Budget Transfer, 8.1.2.4. Disposition of Surplus Property, 8.1.2.6. Site Master Plan Update Proposals, 8.1.3.1. Personnel Actions—Certificated, 8.1.3.2. Personnel Actions—Classified, 8.2.1.1. NonPublic School: The Bay School, 8.2.1.2. CDW-G: SmartBus, 8.2.1.3. Consultant Services Agreement: Santa Cruz High School, 8.2.1.4. iStation License Renewal, 8.2.1.5. Memorandum of Understanding: Special Education: SAIL, 8.2.1.6. Benchmark Books, 8.2.1.7. Lexia English: Professional Development, 8.2.1.8. Laptop Purchase, 8.2.1.9. Chromebook Purchase – Soquel & Santa Cruz High School Keenan: Excess Cyber Liability Proposal, 8.2.2.2. Food Services Agreement with Pacific Collegiate School, 8.2.2.3. Food Services Agreement with COE, 8.2.2.4. Memorandum of Understanding: Transportation Services: SCCS & COE, 8.2.2.5. Bay View Elementary Portable Classroom Purchase, 8.2.3.1. Consultant Services Agreement: Lisa Fraser, 8.2.3.2. University Memorandums of Understanding, 8.2.4.1. Monday.com Renewal, 8.2.4.2. Nasdaq Agreement Renewal, 8.3.1 American Modular Systems: Change Order 3: Gault Elementary School Modular Classroom Building, 8.3.2. Atlantis Paving & Grading: Change Order 1: Bay View Elementary School Site Work, 8.3.3. Belli Architectural Group: Amendment Agreement: Multiproject Overhead, 8.3.4. Bosco Construction Services, Inc.: Proposal: Harbor High School Bathroom Paint, 8.3.5. Consolidated Plumbing: Proposal: Bay View Elementary School Storm Drain Repairs, 8.3.6. Creative Window Interiors: Proposal: DeLaveaga Elementary School Window Shades, 8.3.7. CRW Industries Inc.: Change Order 6: Santa Cruz High School Switchgear Replacement, 8.3.8. CRW Industries Inc.: Proposal: Harbor High Food Service Office Disposal, 8.3.9. Development Group Inc.: Proposal: Soquel High School Vape Detectors, 8.3.10. Dilbeck & Sons: Proposal: Touch Panel Installation, 8.3.11. Fiber Optic Telecom International: Proposal: Districtwide Electronic Key Card System Set-Up, 8.3.12. Geo H Wilson: Proposal: Westlake Elementary School Waste Line Repair, 8.3.13. Hancock Park & DeLong: Change Order 1: Grant Consulting Services 8.3.14. ID Distributors: Quote: Districtwide Electronic Key Cards 8.3.15. Leach Group: Change Order: New Switch Gear Inspections, 8.3.16. Lewis and Tibbitts Inc.: Change Order 4: Mission Hill Middle School Switchgear Replacement, 8.3.17. MBC Enterprises: Change Order 4: Santa Cruz High School Underground Utility Replacement, 8.3.18. Monterey Peninsula Engineering: Change Order 1: Maintenance Facility Yard Repaving, 8.3.19. Netxperts: Proposal: DeLaveaga Elementary and Westlake Elementary School Door Hardware Installation, 8.3.20. Overhead Door: Proposal: Harbor High School Door Repair, 8.3.21. San Lorenzo Lumber: Proposal: Facilities Door Hardware, 8.3.22. SC Systems: Proposal: Portable Building Electrical and IDF Demolition, 8.3.23. Verde Design: Change Order 2: Santa Cruz High School Baseball Backstop Modifications, 8.3.24. WallaceKuhl & Associates: Proposal: Soquel High School Fitness Modernization Special Inspection Services

Trustee Vestal motioned to approve the consent agenda. Trustee Owen seconded the motion.

The motion was passed by the following roll call vote:

**Roll Call Vote:**

Coonerty – Yes      Owen – Yes      Ranii – Yes  
Shonick – Yes      Threet – Yes      Tracy-Proulx – Yes      Vestal – Yes

**8.1.2.5. Bond Project Notice of Completion**

8.1.2.5 was moved to a separate roll call vote. Trustee Vestal motioned to approve item 8.1.2.5. Trustee Coonerty seconded the motion.

The motion was passed by the following roll call vote:

**Roll Call Vote:**

Coonerty – Yes      Owen – Yes      Ranii – Yes  
Shonick – Yes      Threet – Abstained      Tracy-Proulx – Yes      Vestal – Yes

**Closed Session Items**

**Report of Actions Taken in Closed Session**

Board Vice President Owen reported the following actions during closed session:

1. The Board heard Interdistrict Transfer Appeal for Student #1
2. The Board heard Interdistrict Transfer Appeal for Student #2
3. The Board heard Interdistrict Transfer Appeal for Student #3
4. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
5. Ms. Parks did not have information to share regarding Public Employee Discipline/Dismissal/Release/Complaints.

**ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

**8.5.1.1      Staff Report: Summer School Report**

Assistant Superintendent Coito introduced Shannon Calden, Julia Hodges and summer school staff to present the 2022-23 Summer School Report. Santa Cruz City Schools continues to provide a rich and robust summer school program for all three grade spans: Elementary, Middle, & High. Each program aimed to support students with learning in a positive, relevant, and fun environment. End of school year assessment data as well as secondary grade data was used to determine strategic focus areas for each Summer School program. Summer School teachers and principals worked collaboratively to develop the focus, curriculum, and strategies used to engage students in learning. This report was informational in nature and no action was taken by the Board at this time.

**8.5.1.2      Staff Report: Interdistrict Transfers and Open Enrollment**

Assistant Superintendent Coito introduced the Director of Student Services Gail Atlansky to present an update on Interdistrict Transfers and Open Enrollment. Interdistrict Transfers and instances of Open Enrollment have a direct impact on K-12 enrollment at each site and are monitored carefully. Staff meets with all families requesting new Interdistrict Transfers out of the district. Additionally, phone interviews are conducted with some families when renewing

their Interdistrict applications. The purpose of these interviews is to identify reasons for leaving the district and allows SCCS staff to speak to available programs and opportunities. Open enrollment transfers between SCCS elementary schools are predominantly students who are accepted into the Two-Way Immersion Program at DeLaveaga Elementary School. For middle schools, over the last four years, more students are choosing to stay at their home schools. Open enrollment numbers for high schools remain relatively stable. This report was informational in nature and no action was taken by the Board at this time.

#### **8.5.2.1 Staff Report: Bond Project Update**

Assistant Superintendent Monreal introduced David Peartree from Belli Architects to present the Bond Project Update. Mr. Peartree gave an update on Measure A Bond projects at Branciforte Middle School and Harbor High School, and District bond projects at Maintenance Operations and Transportation and the Central Kitchen. This report was informational in nature and no action was taken by the Board at this time.

#### **8.5.2.2 New Business: AB1200 for Tentative Agreement with GSCFT**

Assistant Superintendent Monreal reported that the AB1200 Disclosure of Costs for the proposed agreement for 2022-23 will provide a 5% increase on the certificated salary schedule, starting July 1, 2022. A one-time off salary schedule payment of \$1,000 for FTE .51 to 1.00 (+) FTE and \$500 for FTE of .50 or below for 2022-23. Assistant Superintendent Monreal recommended approval of the AB1200.

MSP(Threet/Coonerty) 7-0, the Board of Education approved AB1200 for Tentative Agreement with GSCFT.

#### **8.5.2.3 New Business: AB1200 for Tentative Agreement with SCCCE**

Assistant Superintendent Monreal reported that the AB1200 Disclosure of Costs for the proposed agreement for 2022-23 will provide a 5% increase on the classified salary schedule, starting July 1, 2022. A one-time off salary schedule payment of \$1,250 for FTE .51 to 1.00 (+) FTE and \$625 for FTE of .50 or below for 2022-23. Assistant Superintendent Monreal recommended approval of the AB1200.

MSP(Coonerty/Vestal) 7-0, the Board of Education approved AB1200 for Tentative Agreement with SCCCE.

#### **8.5.3.1 Staff Report: New Employee Report**

Assistant Superintendent Parks presented the New Employee Report for 2022-23. Santa Cruz City Schools (SCCS) welcomed forty-nine new certificated staff and three new administrators to the district. The new certificated employee orientation highlighted a variety of topics that included: SCCS Vision and Goals, A Restorative Restart of School, Multi-Tiered Systems of Support Strategic Focus, SCCS Collective Commitments, Benefits, Partnership Administrators and Labor, and an introduction to the GSCFT and Leadership. The day ended with a bus tour of SCCS school sites. The second day of orientation included site orientations along with specific training on curriculum for elementary teachers. This report was informational in nature and no action was taken by the Board at this time.

### **8.5.3.2** **New Business: Tentative Agreement between SCCS and GSCFT**

Assistant Superintendent Parks reported that a Tentative Agreement was reached on June 16, 2022 between Santa Cruz City Schools and the Greater Santa Cruz Federation of Teachers. The proposed agreement for 2022-23 will provide a 5% increase on the certificated salary schedule, starting July 1, 2022. It also includes a one-time off salary schedule payment of \$1,000 for FTE .51 to 1.00 (+) FTE and \$500 for FTE of .50 or below for 2022-23. Assistant Superintendent Parks recommended approval of this agreement.

MSP(Cooney/Threet) 7-0, the Board of Education approved the Tentative Agreement with SCCS and GSCFT.

### **8.5.3.3** **New Business: Tentative Agreement between SCCS and SCCCE**

Assistant Superintendent Parks reported that a Tentative Agreement was reached on June 16, 2022 between Santa Cruz City Schools and the Santa Cruz Council of Classified Employees. The proposed agreement for 2022-23 will provide a 5% increase on the classified salary schedule, starting July 1, 2022. It also includes a one-time off salary schedule payment of \$1,250 for FTE .51 to 1.00 (+) FTE and \$625 for FTE of .50 or below for 2022-23. Assistant Superintendent Parks recommended approval of this agreement.

MSP(Cooney/Owen) 7-0, the Board of Education approved the Tentative Agreement with SCCS and GSCFT.

### **8.5.4.1** **Staff Report: Update – Lessons Learned During the Pandemic**

Superintendent Munro presented on the Lessons Learned During the Pandemic. On March 16, 2020, when Santa Cruz City Schools moved to distance learning due to COVID-19, staff could not have imagined the tremendous impact the pandemic would have on all facets of our organization. Upon reflection, there is much that has been learned that will inform our work into the future. Superintendent Munro stated that in 22-23 we remain committed to the goal of providing a rigorous, guaranteed and viable curriculum for all students supported by the work of our SCIL (Santa Cruz Instructional Leadership) and Curriculum & Assessment Teams. The reset of Professional Learning Communities (PLCs), the implementation of an updated English Learner Master Plan, and the continued use of high impact instructional strategies have served to intensify our efforts in supporting student academic excellence and social emotional health. This report was informational in nature and no action was taken by the Board at this time.

### **8.5.4.2** **New Business: CSBA Board Policies**

Policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendation for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included. The Policy Guidesheet provides a basic overview of the policy changes.

Trustee Threet motioned to bring CSBA Policy Revision & Updates for a final reading. Trustee

Coonerty seconded the motion.

MSP(Threet/Coonerty) 7-0, the Board of Education approved the motion to bring the board policies back for a second reading.

**8.5.4.2. Discussion: Possible Items for Future Meeting Agendas**

None.

**9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Tracy-Proulx adjourned this Regular Meeting at 8:42 p.m.

**Board Meeting Schedule Information**

1. The Regular Board Meeting on August 17, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Board Meeting on August 31, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on September 14, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Regular Board Meeting on September 28, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Board Meeting on October 19, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Regular Board Meeting on November 2, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Study Session on November 16, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Regular Board Meeting on December 14, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Study Session on December 21, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
10. The Regular Board Meeting on January 11, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
11. The Study Session on January 18, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
12. The Regular Board Meeting on February 8, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
13. The Regular Board Meeting on February 22, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
14. The Regular Board Meeting on March 8, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
15. The Regular Board Meeting on March 22, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
16. The Regular Board Meeting on April 12, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.



17. The Study Session on April 26, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
18. The Regular Board Meeting on May 10, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
19. The Study Session on May 24, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
20. The Regular Board Meeting on May 31, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
21. The Regular Board Meeting on June 14, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

\*For more details about this meeting, please visit our district website and listen to the meeting recording:  
[http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education)

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Deb Tracy-Proulx, President  
Board of Education